

# 德育學校財團法人德育護理健康學院暑期修課辦法

## Regulations on Summer Course Offerings at Deh Yu College of Nursing and Health, Deh Yu Educational Foundation

民國 90 年 4 月 11 日 89 學年度第 2 學期教務會議通過  
民國 92 年 11 月 4 日 92 學年度第 1 學期第 4 次臨時行政會議通過  
民國 96 年 1 月 9 日 95 學年度第 1 學期第 3 次教務會議通過  
民國 96 年 12 月 12 日 96 學年度第 1 學期第 2 次教務會議通過  
民國 99 年 6 月 24 日 98 學年度第 2 學期第 2 次教務會議通過  
民國 112 年 6 月 1 日 111 學年度第 2 學期第 1 次臨時教務會議修訂通過  
民國 112 年 10 月 18 日 112 學年度第 1 學期第 1 次教務會議修訂通過

第一條 依據本校「學則」訂定之。

### Article 1

These regulations are formulated in accordance with the "Regulations on Academic Affairs" of this university.

第二條 具下列情形之一者(休學生除外)，得利用暑期修課：

### Article 2

Students (excluding suspended students) who meet any of the following conditions may take summer courses:

一、學業成績不及格需重修者。

Students who have failed a course and need to retake it.

二、畢業成績欠修者。

Students who have not completed the required number of credits for graduation.

三、轉學、轉科(系)生。

Transfer students and students who change their major.

四、其他經專案申請通過者。

Other students who have been approved for special admission.

第三條 暑期修課每一學分授課總時數至少十八小時，實驗(習)課則按學時計算，每一學時至少授課十八小時，並按規定繳納學分(時)費。

### Article 3

The total number of hours of instruction for each credit hour of summer courses shall be at least 18 hours. For laboratory (practice) courses, the number of hours of instruction shall be calculated according to the number of class hours, and each class hour shall be at least 18. Students shall pay the tuition and fees for credit hours (class hours) in accordance with the regulations.

第四條 學生於暑期修課，在校生單期選修學分數以不超過十學分為限，畢業班學生單期選修學分數以不超過十五學分為限。

### Article 4

Students taking summer courses are limited to taking no more than 10 credits per semester for current students and no more than 15 credits per semester for graduating students.

第五條 暑期修課原則每班人數，在校生最低須滿十人，應屆畢業生滿八人，該科目始得開班。惟人數達五人(含)以上及十人以下，且學生願分攤補足最低開班人數(在校生十人、應屆畢業生八人)之學分費者，不再此限。若有冒用他人姓名抵充人數而代繳學分(時)費者，一經查出從嚴議處。另經登記繳費後人數不足未開班之科目，而原已繳交學分(時)費者，將於指定日期辦理退費。

#### **Article 5**

In principle, the minimum number of students per class for summer courses is 10 for current students and 8 for graduating students. A class will only be offered if the number of students reaches the minimum. However, if the number of students reaches 5 (inclusive) but less than 10, and the students are willing to share the cost of the tuition and fees to make up for the minimum number of students (10 for current students and 8 for graduating students), this limit will not apply. If anyone is found to have used someone else's name to make up the number of students and pay the tuition and fees on their behalf, they will be severely punished. In addition, if a course does not open due to insufficient enrollment after registration and payment, the tuition and fees will be refunded to the students who have already paid on a designated date.

第六條 學生參加暑期重(補)修班，應依照規定繳納學分(時)費，並完成登記手續。各學科開課後，已登記選課繳費者(除因故退學者外)，一律不得申請退費。

#### **Article 6**

Students who participate in summer retake or makeup classes shall pay the tuition and fees according to the regulations and complete the registration procedures. After the start of each course, students who have registered, selected courses and paid the fees (except for those who drop out due to special reasons) shall not be allowed to apply for a refund.

第七條 學生暑期修課、成績考查規定如下：

#### **Article 7**

The regulations for summer course enrollment and grading are as follows:

一、暑期修課選課時間須依公告期程選課，逾期不受理。

Students must choose courses according to the announced schedule. Late applications will not be accepted.

二、成績及格與否，均應登記於歷年成績表內。

All grades, whether passing or failing, will be recorded on the student's transcript.

三、所修學分數與成績，不與學期所修學分數與學期成績合併計算，但應併入畢業總學分與畢業成績計算。

The number of credits and grades earned in summer courses will not be counted with the number of credits and grades earned in semester courses. However, they will be counted towards the total number of credits and grades required for graduation.

四、暑期修課期間缺席紀錄列入扣考計算。

Absenteeism during summer courses will be counted towards the number of absences allowed before a student is required to take a make-up exam.

五、暑修成績不及格者，不得補考。

Students who fail a summer course will not be allowed to take a make-up exam.

第八條 跨部、校暑修規定如下：

### Article 8

The regulations for cross-department and cross-school summer courses are as follows:

一、本校學生除系科別停招、本部未開班且修畢該課程即可畢業者外，不得參加外校之暑修，跨校暑修以二科為限。

Students of this university are not allowed to participate in summer courses at other universities, except for the following cases:

(1). The department or program has been discontinued.

(2). This college does not offer the course.

(3). The student can graduate by completing the course.

The maximum number of courses students can take at other universities during the summer is two.

二、本校學生得經開課單位主任、學生所屬系主任同意後申請跨部署修。

Students of this college may apply for cross-department summer courses after obtaining the consent of the chair of the department offering the course and the chair of the student's department.

三、學生跨部署修之課程，每學期不得超過八學分。

The number of credits for cross-department summer courses cannot exceed eight credits per semester.

第九條 本辦法經教務會議通過，陳請校長核定後公佈實施，修正時亦同。

### Article 9

The aforementioned Regulations shall be promulgated and enforced upon approval by the Academic Affairs Meeting and ratification by the President. The same shall apply to any amendments.