

德育學校財團法人德育護理健康學院跨部選課辦法

Regulations on Cross-Divisional Course Selection for Deh Yu College of Nursing and Health, Deh Yu Educational Foundation

民國 87 年 7 月 1 日 86 學年度第 2 學期教務會議通過
民國 90 年 10 月 8 日 90 學年度第 1 學期教務會議通過
民國 92 年 11 月 4 日 92 學年度第 1 學期第 4 次臨時行政會議通過
民國 96 年 12 月 12 日 96 學年度第 1 學期第 2 次教務會議修訂通過
民國 97 年 12 月 3 日 97 學年度第 1 學期第 2 次教務會議修訂通過
民國 98 年 9 月 30 日 98 學年度第 1 學期第 1 次教務會議修訂通過
民國 101 年 10 月 3 日 101 學年度第 1 學期第 1 次教務會議修訂通過
民國 112 年 6 月 1 日 111 學年度第 2 學期第 1 次臨時教務會議修訂通過
民國 113 年 2 月 21 日 112 學年度第 2 學期第 1 次臨時教務會議修訂通過

第一條 為有效利用本校教學資源，以解決學生特殊學習需求，特訂定本辦法。

Article 1

These regulations are formulated to utilize the school's teaching resources effectively and meet students' special learning needs.

第二條 本校學生有下列情形之一者，得申請跨部選課：

Article 2

Students of the school who meet any of the following conditions are eligible to apply for cross-divisional course selection:

- 一、延修生 Student who exceeds the graduation requirement period.
- 二、停止招生系（所）科之學生。Students from discontinued departments or programs
- 三、應屆畢業生需重（補）修科目與其欲修科目上課衝突或該學期未達部定限修學分之學生。Current graduates who need to retake or make up courses that conflict with their desired courses or who have not reached the minimum number of credits required for the semester.
- 四、轉學（系）生因重（補）修科目於本學期本部未（停）開課或衝堂，而他部有開課者。Transfer students who need to retake or make up courses not offered or conflict with their desired courses in the current semester.
- 五、經核准修讀雙主修、輔系或學程之學生，其應加修之欲修科目與原系欲修科目上課時間衝突者。Students who have been approved to take a double major, minor, or program, and whose required courses conflict with their desired courses in the original department.
- 六、非應屆畢業生需重(補)修科目與其欲修科目上課衝堂或該學期未達部定限修學分之學生。Non-graduating students who need to retake or make up courses that conflict with their

desired courses or who have not reached the minimum number of credits required for the semester.

- 七、新舊課程交替（含調整），原課程應修習科目未開課者。Students who must take courses not offered due to the transition between old and new curricula (including adjustments) may apply for cross-divisional course selection.
- 八、其他特殊情形得專案申請，經所屬系科所(中心)主管同意，並經教務長核准者。In other special cases, students may apply for cross-divisional course selection on a case-by-case basis. The application must be approved by the head of the department or center to which the student belongs and by the Dean of Academic Affairs.

第三條 修課規定：

Article 3

Course Selection Regulations

- 一、若符合至他部選課條件者，請於規定日期辦理。

Students who meet the eligibility requirements for cross-divisional course selection must apply during the designated period.

- 二、持核准之選課申請單至他部課務組依程序辦理重（補）修手續。

Students must submit the approved cross-divisional course selection form to the course affairs office of the other department to complete the registration procedures for retaking or making up courses.

- 三、大學部暨專科部學生，跨部選課每學期以不超過該學期總學分數之三分之一為原則，情況特殊經核准者不在此限。

Generally, undergraduate and junior college students may take up to one-third of their total credits per semester for cross-divisional course selection. However, students with special circumstances who have been approved are not subject to this limit.

- 四、日間部研究生與碩士在職班學生經指導教授與所長同意後得辦理互相跨修課程，每學期以不超過該學期總學分數之三分之一為原則，情況特殊經核准者不在此限。

Full-time graduate students and part-time master's students may apply to cross-register for courses with each other after obtaining the consent of their supervisor and the dean of a graduate school. In principle, the number of credits taken per semester shall not exceed one-third of the total number of credits for that semester. However, students with special circumstances who have been approved are not subject to this limit.

- 五、學生申請跨部選課，日間部一般生免繳學分費，延修生及進修部學生依規定繳交學分費（時）及相關費用。

Students who apply for cross-divisional course selection will be exempted from paying the credit fee if they are full-time students in the daytime department. Extension students and students in the continuing education department will pay the credit fee and related fees according to the regulations.

第四條 考核與管理：

Article 4

Assessment and Management:

一、開課單位得因設備所限、座位不足或人數額滿等因素拒絕學生辦理跨部選課，一切依照他部規定辦理。

The department offering the course may refuse students' cross-divisional course selection applications due to limited equipment, insufficient seats, or full enrollment. All matters will be handled according to the regulations of the other department.

二、辦理跨部選課之必修課程，其科目名稱及學分數須相同。科目內容相同，但名稱略有不同者，須報請系（所）主管認定及核可。

Required courses taken through cross-divisional course selection must have the same course name and number of credits. If the course content is the same but the name is slightly different, the student must apply to the head of the department (institute) for approval.

三、本校跨部選課之學生，必須遵守本校日間部及進修部相關規定，成績考查依照本校學則相關規定辦理。

Students who take cross-divisional courses at this school must comply with the relevant regulations of the school's daytime and continuing education departments. The assessment of academic performance will be conducted according to the relevant regulations of the school's academic rules.

第五條 本辦法經教務會議通過後，陳請校長核定後實施，修正時亦同。

Article 5

The aforementioned Regulations shall be promulgated and enforced upon approval by the Academic Affairs Meeting and ratification by the President. The same shall apply to any amendments.